

*Joyce Hudman*

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County Clerk  
Brazoria County, Texas

## NOTICE OF MEETING

### BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 21

The Board of Directors of Brazoria County Municipal Utility District No. 21 will hold a regular meeting on **Monday, September 16, 2019, at 1:00 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, in the Sabine Conference Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. **PUBLIC COMMENTS:** Comments from the public. This provides an opportunity to comment on items in advance of the regular business of the Board of Directors. Comments shall be limited to three minutes per person. By stated law, responses by the President or Board members on any item not on the agenda shall be limited to:
  - a. statement of specific factual information given in response to any inquiry;
  - b. a recitation of existing policy in response to an inquiry; and
  - c. a proposal to place the subject on the agenda for a future meeting.
2. **CONSENT AGENDA:** The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
  - a. Approve minutes.
  - b. Financial and bookkeeping matters, including payment of the bills and review of investments.
  - c. Conduct annual review of Investment Policy and adopt Resolution Regarding Annual Review of Investment Policy.
  - d. Review, revise, and adopt Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions.
  - e. Tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills.
  - f. Report on supplemental law enforcement services in the District.
  - g. Report regarding development in the District.
3. **NON-CONSENT AGENDA:**
  - a. Items removed from consent agenda.
  - b. Report from NJ Services regarding landscape and drainage and detention facility maintenance.

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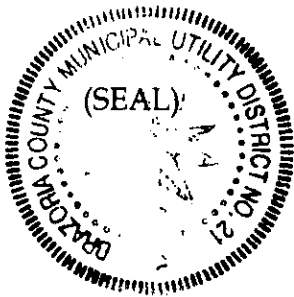
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- c. Report from Lake Management Services, L.P., including proposals for lake and fountain maintenance or repair.
- d. Simple Recycling presentation and, if appropriate, approve service agreement.
- e. Garbage and recycling services, including proposal for trash cans.
- f. District website and electronic communication matters.
- g. Approve third quarter District newsletter.
- h. Additional financial and bookkeeping matters, including additional checks.
- i. Conduct public hearing regarding District's tax rate, adopt Order Levying Taxes, and authorize execution of Amendment to Information Form.
- j. Engineering matters, including the following:
  - i. authorize design;
  - ii. approve plans and specifications and authorize advertisement for bids;
  - iii. review bids and award contracts, as appropriate, including for the following:
    - aa. 1.05 million gallon per day wastewater treatment plant expansion
    - bb. emergency generator for reverse osmosis system.
  - iv. pay estimates, change orders, substantial completion, and/or final acceptance, as appropriate, including for the following:
    - aa. reverse osmosis system;
    - bb. water plant hydropneumatic and ground storage tank rehabilitation;
    - cc. 0.75 million gallon per day wastewater treatment plant expansion; and
    - dd. drainage improvements at water plant site.
  - v. Industrial Wastewater Discharge Permit application associated with water plant;
  - vi. deeds, easements, Phase I environmental assessment proposals, and consents to encroachment;
  - vii. update on 12.54-acre tract at Savannah Parkway and Savannah Bend Drive;
  - viii. commercial plan reviews, utility commitment requests, and regional drainage matters;
  - ix. televising of sanitary sewer lines; and
  - x. capital improvement plan.

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- k. Operation of District facilities, billings, repairs and maintenance, including:
  - i. wastewater discharge permit compliance;
  - ii. repairs to stormwater pump station; and
  - iii. fluoride testing, including resident notice related to same.
- l. Hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
- m. Fire station no. 6, including station maintenance, Fire Protection/EMS Agreement with the City of Pearland, and proposals regarding fire protection/EMS services and associated costs and fees.
- n. Phase II MS4 Storm Water Management Plan.
- o. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss pending or contemplated litigation, or a settlement offer.
- p. Reconvene in Open Session and authorize appropriate action regarding contemplated litigation, or a settlement offer.



*Katherine A. Cave*  
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Attorney for the District