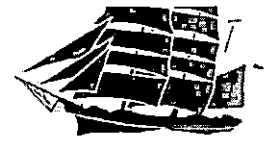


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GULF COAST CENTER
MENTAL HEALTH • SUBSTANCE USE RECOVERY
INTELLECTUAL & DEVELOPMENTAL DISABILITIES

THE GULF COAST CENTER
Regular Board of Trustees Meeting
Brazoria County Community Service Center
101 Tigner, Angleton, TX
Wednesday, May 22, 2019
6:15 pm

"Better community healthcare promoting healthy living."

- 1. **Call To Order**Jamie Travis, Board Chair
- 2. **Citizens' Comments**
- 3. **Program Report: Santa Fe Coordinated Response**.....Amanda Groller
- 4. **Board Member Reports**
 - a. Texas Council of Community Centers Jamie Travis, Board Chair
 - b. Texas Council Risk Management Fund.....Mary Lou Flynn-Dupart, TCRMF Board Chair
(Pg. 1-2)
- 5. **CEO Report** Melissa Tucker, CEO
 - a. Community Partnerships Update:
 - b. Legislative Update:
 - c. 1115 Update:
- 6. **Operations Report:**
 - a. Genoa Pharmacy Update – Sarah Holt, Chief Nursing Officer
 - b. Recruitment and Retention – Jeanine McNulty, Chief Human Resources Officer
 - c. Quarterly Board Report
- 7. **Budget, Finance and Admin Reports**Rick Elizondo, CFO
 - a. Financial & Operational Monthly Report & YTD Summary (Pg. 3-6)
 - b. Sale of Property Update
- 8. **Consent Agenda**.....Linda Bell, JD
Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items. *(Consent agenda items may be pulled from this consideration for individual action or presentation.)*
 - a. Review and approval of April 24, 2019 board meeting minutes. (Pg. 7-10)
 - b. Review and approval of April 2019 check register.
- 9. **Action Items**.....Linda Bell, JD
 - a. Consider approval of the FY2020 Holiday Schedule. (Pg. 11)
 - b. Consider approval of the below required HHSC Performance Contract plans:

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- FY19 ADA Self-Evaluation and Transition Plan
- FY19-20 Quality Management Plan
- FY19-20 Utilization Management Plan

c. Consider approval of the service agreement with **Tejas Health Association** for technical assistance and services including delivery, implementation and ongoing support specific to the Benefits Eligibility Comparison Application (BECA) product and other requested IT related services. Associated costs include a one-time fee of \$3,500.00 for purchase of the application followed by \$700.00 per year for on-going maintenance and support.

d. Consider approval of the below identified FY20 renewal agreements with no change from FY19:

<u>Asset Management</u> Contractor Name:	DESCRIPTION:	AMOUNT:
Killum Pest Control, Inc	established to furnish Scheduled pest control and treatment services at identified Center facilities	\$18,000.00
M&R'S Elite Janitorial Solutions LLC	established to furnish Scheduled janitorial routine cleaning and other special cleaning services at identified Center facilities	\$117,000 annually
<u>Hurricane Season/Disaster Management related</u> Contractor Name:	DESCRIPTION:	AMOUNT:
The Wood Group	provides emergency evacuation services in the event of a disaster in Brazoria and/or Galveston Counties	\$55/day for food, incidentals, and shelter
Richmond State Supported Living Center	ILA for Emergency day respite services for up to 75 individuals with IDD	Not to exceed \$30,000
City of Galveston	ILA for Provides for 2 CENTER-owned handicap accessible vehicles including a qualified driver in the event a formal mandatory evacuation, to a short-term shelter in the City of Austin (Host Shelter) or other designated Host Shelter.	n/a
<u>Recovery Services</u> Contractor Name:	DESCRIPTION:	AMOUNT:
UTMB	Program Agreement for residents of Psychiatry Department to gain educational and patient care experience at GCC facilities related to individual dually diagnosed	n/a

e. Consider approval of the below identified FY20 NEW agreements:

<u>Administration</u> Contractor Name:	DESCRIPTION:	AMOUNT:
Genoa Healthcare, LLC	To establish a pharmacy and related pharmacy services at MCSC	\$10.00 per PAP prescription \$75/hr for consultant pharmacist services

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Genoa Healthcare, LLC	Lease for pharmacy space	\$681.66 per month (revenue)
SHI Government Solutions (DELL)	Provides for one time purchase of newly procured computers/laptops with Windows 10 pre-installed which will address security concerns and will immediately be available to receive current security patches and updates.	\$198,000.00 one time purchase
SHI Government Solutions (Microsoft)	Provides for Microsoft Office 365, which will provide the organization with Outlook/Exchange 2019 for email, Skype for Business for video conferencing, Office 19 to include Word, Excel, PowerPoint, SharePoint 19 for group collaboration and a host of other upgrades to improve our productivity and security posture.	\$75,642.00 annually
Youth Behavioral Services	DESCRIPTION	AMOUNT
Contractor Name		
Clear Creek Independent School District	ILA for the purpose of coordinating referrals, resources, skills training and case management services in order to assist youth at risk of placements or returning from placement who attend Clear Creek ISD	n/a
Hurricane Season/Disaster Management related	DESCRIPTION:	AMOUNT:
Contractor Name:		
Clear Creek Independent School District	ILA for GCC participation in CCISD annual disaster response training as well as screening, assessment, and mental health supports to students, staff members, and guests impacted by a catastrophic event	n/a

f. Consider approval of the 3 Resolutions for the creation of an Internal Service Fund to account for the accounting and activities related to:

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- Gulf Coast Center's Capital Replacement Fund
- Gulf Coast Center's Self Funded Health Insurance Plan
- Gulf Coast Center's Self Funded Unemployment Insurance Plan

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g. Consider the approval to declare the below listed vehicles for disposal. These vehicles are no longer cost effective to maintain in the fleet. As a result it is requested that these vehicles be considered surplus and sent to auction:

- 2010 El Dorado Bus, Vin #1FD4E4FSXADA11184, License Plate #106-7874, 333,534 miles
- 2008 Goshen Bus, Vin #1FD4E45S48DA32647, License Plate #132-6979, 294,248 miles
- 2010 Goshen Bus, Vin#1FD4E4FP1ADA32405, License Plate #109-7482, 385,900 miles
- 2004 Chevrolet Van, Vin #1GAGG25U541214718, License Plate #124-6111, 187,426 miles

h. Consider approval of the recommended qualified vendor, Centage Corp, in response to RFP# Budget2019-1 to provide and implement an integrated financial budget system for the center.

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10. Pending or Revised Action Items.....Linda Bell, JD

Pending or revised items are those items which were on a prior board agenda but not completely resolved or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.

11. Calendar.....Jamie Travis, Board Chair

Date	Event	Time	Location
June 2019	No meeting due to Texas Council Annual Conference June 19-21, 2019 Houston Galleria		
July 24, 2019	Board Meeting	6:15 p.m.	Administration (Mall of the Mainland) Texas City
August 28, 2019	Board Meeting	6:15 p.m.	Angleton

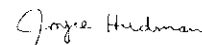
12. Executive Session

As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.

13. Action Regarding Executive Session

14. Adjourn

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